

# SARCA

Centre SARCA development officers  
and their offers of service & expertise

Board name

# **Your SARCA development officer**

Name here...

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# Definition

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SARCA is a French acronym for Services d'Accueil, de Référence, de Conseil et d'Accompagnement. It translates into, Reception, Referral, Career counseling and Support.

## Top level mandate

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There are SARCA development officers in all school boards and service centres in Québec.

The goal is to help potential clients in all aspects with their educational project.

The target audience are clients without a high school diploma, at-risk and those with neurological disorders, immigrants and indigenous populations.

## **Top level mandate (Continued)**

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The role of the SARCA development officer is to support people who may want to return to school to finish their high school leaving diploma. They can also help with career options and recommend local organizations. They are a free guidance service in all school boards and service centres in the province.

## **Areas of expertise and support with:**

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- Reviewing current social, educational and career situations.
- Support with choosing a career or changing it.
- Improving job conditions by taking a training program.
- Obtaining a high school diploma.
- Information on training programs and trades,
- Eligibility for student financial aid.

## **Areas of expertise and support with: (Continued)**

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- Evaluations of academic records.
- Recognition of prior learning and experience.
- People currently working but wanting to go back to school.
- Immigrants or Canadians who want to learn French.
- Youth who had difficulties in school but would like to continue or go back to their studies.
- Working with secondary schools to offer options for struggling students.



## **Areas of expertise and support with: (Continued)**

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- Services offered in the community.
- Attestation and competency certificates for Commission de la construction du Québec (CCQ).
- Guidance with Services Québec.
- Outreach to the community and its organizations.
- Help with registering for courses or programs.

**Thank you!**

**Contact information...**