

Priority Intervention Needs Exploration Grid

Project Description – Registration or Guidance

Request for Service

Outside Referral

Timeframe

Initial criteria for support by SARCA or Guidance counsellors:

Request for meeting with a counsellor (SARCA or Guidance counsellor)

Initial demand seems unrealistic or undefined, or both

Underestimates personal resources vs. project

Project seems unrealistic or unachievable

Expresses low level of motivation and/or low level of commitment to the request and/or project

Several attempts to start training

Further criteria for support defined below

Evaluation and recognition of prior learning	Academic situation	Academic and career- related information	Career situation	Personal situation
Academic and practical learning	Prior education; perception of the possibility of training and resulting demands	Level of knowledge about the proposed project	Career path, level of job training experience – vocational learning	Mobility, availability, financial aspects, family social situation, personal learning
- Needs evaluation or recognition or both, may change the project and action plan	- Negative academic image - Apprehensive about individualized teaching - Negative reaction to the - Centre's admission procedures and practices Low level of education Inaccurate perception of adult education	- Lack of information that may change the project and action plan	- Verbal reference to a problem with the project	- Verbal reference to a problem with the project - Observable behavior problems

Note: This representation of the areas for exploration in no way reflects a priority order for processing of the service demand, except for: "Service demand, outside referral, project description and time frame", which must be addressed first, and are considered as the triggers and foundations of the reception process.

Action Research Report on the Reception Function: PrioritAIRE CSSmi.qc.ca